

and readings, taken as a whole, should offer a balanced presentation of issues, reflecting both the continuity of the American experience as well as the diversity and dynamism inherent in it.

## 2. Program Planning and Administration

Proposals should demonstrate careful planning. The organization and structure of the institute should be clearly delineated and be fully responsive to all program objectives. A program syllabus (noting specific sessions and topical readings supporting each academic unit) should be included, as should a calendar of activities. The travel component should not simply be a tour, but should be an integral and substantive part of the program, reinforcing and complementing the academic segment. Proposals should provide evidence of continuous administrative and managerial capacity as well as the means by which program activities and logistical matters will be implemented.

## 3. Institutional Capacity

Proposed personnel, including faculty and administrative staff as well as outside presenters, should be fully qualified to achieve the project's goals. Library and meeting facilities, housing, meals, transportation and other logistical arrangements should fully meet the needs of the participants.

## 4. Support for Diversity

Substantive support of the Bureau's policy on diversity should be demonstrated. This can be accomplished through documentation, such as a written statement, summarizing past and/or on-going activities and efforts that further the principle of diversity within the organization and its activities. Program activities that address this issue should be highlighted.

## 5. Experience

Proposals should demonstrate an institutional record of successful exchange program activity, indicating the experience that the organization and its professional staff have had in working with foreign educators.

## 6. Evaluation and Follow-up

A plan for evaluating activities during the Institute and at its conclusion should be included. Proposals should discuss provisions made for follow-up with returned grantees as a means of establishing longer-term individual and institutional linkages.

## 7. Cost Effectiveness

Proposals should maximize cost-sharing through direct institutional contributions, in-kind support, and other private sector support. Overhead and administrative components, including salaries and honoraria, should be kept as low as possible.

### Authority

Overall grant making authority for this program is contained in the Mutual Educational and Cultural Exchange Act of 1961, Public Law 87-256, as amended, also known as the Fulbright-Hays Act. The purpose of the Act is to enable the Government of the United States to increase mutual understanding between the people of the United States and the people of other countries; to strengthen the ties which unite us with other nations by demonstrating the educational and cultural interests, developments, and achievements of the people of the United States and other nations and thus to assist in the development of friendly, sympathetic and peaceful relations between the United States and the other countries of the world.

### Notice

The terms and conditions published in this RFP are binding and may not be modified by any Bureau representative. Explanatory information provided by the Bureau that contradicts published language will not be binding. Issuance of this RFP does not constitute an award commitment on the part of the Government. The Bureau reserves the right to reduce, revise, or increase proposal budgets in accordance with the needs of the program and the availability of funds. Awards made will be subject to periodic reporting and evaluation requirements.

### Notification

Final awards cannot be made until funds have been appropriated by Congress, and allocated and committed through internal Bureau procedures.

Dated: September 17, 1999.

**William P. Kiehl,**

*Acting Deputy Associate Director for Educational and Cultural Affairs.*

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## UNITED STATES INFORMATION AGENCY

### Notice of Meeting of the Cultural Property Advisory Committee

The Cultural Property Advisory Committee will meet on Tuesday,

October 12, 1999, from approximately 8:30 a.m. to 6:00 p.m., and on Wednesday, October 13, from approximately 8:30 a.m. to 11:00 a.m. at the United States Information Agency building (after October 1, 1999, renamed Department of State, Annex 44), Room 840, 301 4th St., S.W., Washington, D.C., to review a request from the Government of the Republic of Italy to the Government of the United States seeking import restrictions on archaeological materials. A portion of the meeting, from approximately 1:00 p.m. to 3:00 p.m. on October 12, will be open to interested parties wishing to provide comment on this request. The request, submitted under Article 9 of the 1970 Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership on Cultural Property, will be considered in accordance with the provisions of the Convention on Cultural Property Implementation Act (19 U.S.C. 2601 *et seq.*). Since review of this matter by the Committee will involve information the premature disclosure of which would be likely to significantly frustrate implementation of proposed action, the meeting from approximately 8:30 a.m. to 12 noon, and from approximately 3:00 p.m. to 6:00 p.m. on October 12, and from approximately 8:30 a.m. to approximately 11:00 a.m. on October 13, will be closed pursuant to 5 U.S.C. 552b(c)(9)(B) to 19 U.S.C. 2605(h). Persons wishing to attend the open portion of the meeting on October 12, approximately 1:00 p.m. to 3:00 p.m., must call the cultural property office at (202) 619-6612 no later than 5:00 p.m. (EDT) Thursday, October 7, 1999, to arrange for admission. Written comments may be sent to Cultural Property, USIA, 301 4th Street, S.W., Rm. 247, Washington, D.C. 20547. Information about U.S. implementation of the 1970 Convention may be found at <http://e.usia.gov/education/culprop>.

Dated: September 16, 1999.

**William B. Bader,**

*Associate Director for Educational and Cultural Affairs, United States Information Agency.*

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